

Establishment of the State Archive of Surkhandarya Region

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Abstract:

This article talks about the history of the Surkhandarya State Arch and the funds kept in the archive.

Keywords: MIK, bureau, decree, storage, fund, nomenclature, electronicization, cataloging, archive.

On June 1, 1918, the government of the RSFSR adopted a decree "On the reorganization and centralization of the archive work". Based on this, on November 5, 1919, the Central Executive Committee (MIK) of the Republic of Turkestan adopted a decision "On the reconstruction and centralization of the archive work". In 1926, the Surkhandarya regional archive bureau was opened [1]. Based on the decision of the Central Executive Committee of the Republic of Turkestan (MIK) dated November 19, 1934 No. 16/86 and No. 6, an inter-district department of the Central Archives Bureau of Uzbekistan was established in the city of Termiz.

This department will provide services to Boysun, Zharkurgan, Sariosia, Sherabad and Termiz districts. In 1934-1950, one room was allocated for storage of archival documents. On December 21, 1935, based on the decision of the Central Executive Committee of the UZSSR, it was reorganized as the Archive Department of the Surkhandarya Regional Executive Committee.

According to the Decree of the Presidium of the Supreme Soviet of the UZSSR dated March 6, 1941, in connection with the separation of the Surkhandarya region from the Bukhara region, the State Archive of the Surkhandarya region was established [2]. As of January 1, 2010, the State Archive of Surkhandarya Region has 361 collections and 148,808 thousand storage units of documents are kept. As of January 1, 2010, the State Archive of Surkhandarya Region has 361 collections and 148,808 thousand storage units of documents are kept. Permanent and long-term documents of state administration bodies, judicial and prosecution bodies, educational cultural and educational institutions, trade unions, public education, public education and organizations from

1917 to 2005 are stored in the archive. In these documents, the history, culture, construction, agriculture, local industry, public education department of Surkhandarya region are reflected and expressed on the basis of step-by-step indicators. The documents stored in the archive are written in Uzbek, Russian, Arabic and Latin scripts. Departments of the State Archives of Surkhandarya region provide services in the following districts:

Boysun, Sherabad, Angor, Muzrabot, Jarkurgan, Shurchi, Denov, Uzun[3]. In 1926-2005, the following can be added to the people who contributed to the hard work of developing the archive work:

In the archive department of the Surkhandarya Regional Executive Committee: Yakobenko, Zilbergi, Aliyev, M.K. Dyakonova, I. Ismailov worked. Sazonova, Kulakova, Pardayev, Bobokulova, Sergeyeva, L. Chikildina and others worked in the Surkhandarya regional state archive [4].

The State Archive of Surkhandarya region provides the following services:

Accepts documents from enterprises, organizations, institutions and offices (regardless of the form of ownership) for state custody:

Performs scientific and technical processing of documents, covers collections: Develops normative documents on archival work and administration:

Develops a nomenclature of collections:

On the occasion of the glorious dates, on the basis of archival documents, it prepares initiative information about the archives of enterprises, organizations and institutions, as well as great personalities. Provides archival documents for scientific research, diploma defense and dissertation works: provides archival information of thematic and socio-legal content:

Prepares electronic copies of archival documents and stores electronic archival resources: conducts short-term training courses and organizes professional development of archival staff:

The State Archive of Surkhandarya region provides the following paid services to citizens and organizations:

- Prepares information of social and legal category;
- Delivers information to places based on the contract;
- Accounting documents are kept by a temporary depository;
- Covers, sews, cardboards, laminates documents;
- Computer, internet, fax, photocopy and scanner services;
- Makes digital photos;
- Makes copies of archive documents;
- Ensures that documents on personal arrival and departure are kept in state custody.

To organizations:

- Arrangement of documents based on the contract
- Reception and processing of archive documents
- Ensuring the use of archival documents in the classroom
- Preparation of various information and data based on archival materials
- Technical formalization of works

- Development of regulatory and procedural documents used in the operation of the organization's enterprises and institutions

The economic group under the provincial state archive is preparing scientific and technical documents of enterprises and organizations for acceptance into state custody [5].

The information about the National Archive funds of the Republic of Uzbekistan, available in the regional state archive, is entered into the computer program, and the electronic form of the documents is being created.

Organizations, enterprises and institutions are provided by the employees of the regional state archive with normative and methodological support in archival work and administration. During the years 1991-2010, more than 300 researchers from our republic and foreign countries visited the archive and based on archival documents, they who conducted research. About 2,000 thematic, socio-legal inquiries of citizens, enterprises and organizations are reviewed and executed in the Surkhondarya State Archive. In the state archive, documents from 1917-2005 are placed in 6690 cardboard boxes. Based on these documents, cataloging is being done. The State Archive of Surkhondarya Region is subordinated to the Regional Department of Archives of Surkhondarya Region.

The Surkhondarya regional archival department is subordinate to the Surkhondarya regional hokimiyati and the "Ozarkhiv Agency" of the Republic of Uzbekistan and provides them with information about its activities. Regional State Archives, 9 District State Archives, and 7 State Archives of Personal Content Documents are subordinated to Surkhondarya Regional Archive Department.

The building of the State Archives of Surkhondarya region was built in 1898 with the outer walls of baked bricks and the inner walls of raw bricks, and the inner walls were corroded and collapsed [6]. The floor, ceiling and roof of the archive building were made of planks and reeds, so they did not meet the requirements for document storage.

The construction of the Surkhondarya regional archive building is based on the tasks given by the President of the Republic of Uzbekistan during his visit to the Surkhondarya region on February 10-11, 2017 and expanded. It is noted in paragraph 10 of the minutes of the meeting No. 18 held in The tender for the construction of the building was held by the engineering company "Single Customer Service".

Construction of the building began on September 28, 2018, and was completed on November 1, 2019[7]. The building consists of 7 floors and is equipped with all equipment. The capacity of the building is designed for archival documents in 500,000 storage units. The building has a study room, a conference hall, a reception room for citizens, a kitchen, a staff room, technical document processing rooms and storage rooms.

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